MINUTES
WARREN COUNTY BOARD OF EDUCATION REGULAR BOARD MEETING
Tuesday, December 13, 2022, 6:00 p.m.

Roll Call
Board Members Present:
Ms. Linda Byrd
Ms. Victoria Lehman
Mrs. Joyce Long (Absent)
Ms. Jennifer Sims
Mrs. Ebony Talley-Brame

Also in Attendance
Superintendent, Mr. Keith Sutton
Board Attorney, Maura O'Keefe
Chief Operations Officer, John Milliner-Williams
Chief Finance Officer, Cierra Ojijo
Chief Human Resource Officer, Dr. Keedra Whitaker (Absent)
Chief Communication and Engagement Officer, Heather Lawing
Chief Academics and Curriculum Officer, Dr. Kimberly Scott

1.0 Opening of Meeting

The Warren County Board of Education met for their Regular Board Meeting on Tuesday, December 13, 2022, at 6:06 p.m. at Warren County Middle School located at 118 Campus Drive, Warrenton, North Carolina.

1.1 Meeting Call to Order

Ms. Sims announced the establishment of a quorum and called the December 13, 2022 Regular Board Meeting to order.

1.2 Moment of Silence

Ms. Sims asked for a moment of silence.

2.0 Board Chair Announcements

2.1 Board Chair's Comments

Ms. Sims stated, "Good evening everyone. On behalf of the Board of Education, we would like to wish all staff, students' and parents a Happy Holiday."

2.2 Board Member's Comments

There were none.

3.0 Superintendent's Updates

3.1 Superintendent Updates to the Board

Mr. Sutton stated, "Good evening everyone, I echo Board Chair Sims. To our employees, students, faculty, and staff get some rest. We have much work to do, but let's finish this year strong. We are looking forward to next year."

4.0 Special Recognitions

4.1 School Growth Awards

Mr. Sutton stated, "This has been a tough academic year; especially with the news early in the year regarding the state scores. However, I am happy to report some good news that our students, faculty, and staff are doing within the schools. The schools achieved expected academic growth for the 19-20 school year. We fail short in the areas of proficiency, but we are working to fix this. However, we have met expected growth in several schools, and we will continue to see the scores go up. The school growth awards recipients are: WNTHS, WECHS, WCMS, NES, and MBES. Congratulations to you all."

5.0 Approval of the Agenda

5.1 Motion to Approve the December 13, 2022 Regular Board Meeting Agenda

Ms. Sims called for a motion to approve the December 13, 2022 Regular Board Meeting agenda.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Talley-Brame to approve the December 13, 2022 Regular Board Meeting agenda.

Result: Motion passed, 4-0

6.0 Approval of the Consent Agenda

6.1 Motion to Approve the Consent Agenda

Ms. Sims called for approval of the December 13, 2022 Consent Agenda.

Motion: A motion was made by Ms. Talley-Brame and seconded by Ms. Byrd to approve the December 13, 2022 Consent Agenda.

Result: Motion passed, 4-0

6.2 Minutes for November 8, 2022 Regular Board Meeting and November 22, 2022 Work Session/Business Meeting.

Motion: A motion was made by Ms. Talley-Brame and seconded by Ms. Byrd to approve the minutes for the November 8, 2022 Regular Board Meeting and November 22, 2022 Work Session/Business Meeting.

Result: Motion passed, 4-0

7.0 Public Comments

7.1 Call for Public Comments

Ms. Sims called for public comments. There were none.

8.0 Action Items

8.1 Evoke Architectural & Design Contract

Mr. Sutton stated, "At the October 25 board meeting, Evoke Architecture was approved to provide campus master planning and design for the current Elementary School project. Staff was requesting approval of the proposed contract with Evoke for the work associated with development of the campus master plan. Designs of the Elementary School project is going to be presented to the Board of Education in a separate contract at a later date."

Mr. Edwin Harris and Ms. Teri Canada of Evoke Architecture and Designs stated, "Board members this is a great tool that allows the Board to understand what needs to be done to improve facilities and make the campuses more comprehensive for Warren County. We are excited about this project. We are here to build trust and make things transformative as a company. We are committed and invested to building a community that is going to be great and successful and also unique and specific to Warren County."

Motion: A motion was then made by Ms. Talley-Brame and seconded by Ms. Byrd to approve the Evoke contract contingent upon approval from the Superintendent and the Board Attorney."

Result: Motion passed, 4-0

8.2 Water Cooler Purchase & Installation

This was a contract to purchase and install water filling stations in all schools. This will eliminate the need for large scale water purchases that the District is currently making**.**

Motion: A motion was made by Ms. Talley-Brame and seconded by Ms. Byrd to approve the contract for the water cooler purchase and installation.

Result: Motion passed, 4-0

9.0 Convene in Closed Session

9.1 Motion to Convene in Closed Session

At 6:30 p.m., Ms. Sims called for a motion to convene in closed session.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Talley-Brame to convene in closed session pursuant to G.S. 143-318.11(a)(1), (a)(5), and (a)(6), to prevent the disclosure of confidential personnel information and student information per G.S. 115C-319 and the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and to consult with the Board attorney and preserve the attorney-client privilege, pursuant to 143-318.11(a)(3).

Result: Motion passed, 4-0

10.0 Reconvene in Open Session

10.1 Announcement that Board is in Open Session

At 6:52 p.m., Ms. Sims announced that the Board was back in open session.

11.0 Action on Closed Session Item(s)

11.1 Approval Personnel Report

To approve the personnel report that was presented during closed session.

Motion: A motion was made by Ms. Talley-Brame and seconded by Ms. Lehman to approve the personnel report that was presented during closed session.

Result: Motion passed, 4-0

12.0 Adjournment

12.1 Motion to Adjourn Meeting

As there was no further business, at 6:53 p.m., Ms. Sims called for a motion to adjourn the December 13, 2022 Regular Board meeting.

Motion: A motion was made by Ms. Byrd and seconded by Ms. Lehman to adjourn the December 13, 2022 Regular Board meeting.

Result: Motion passed, 4-0

Approved on:

SEAL

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Board Chair

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Secretary