

MINUTES
WARREN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, June 8, 2021, 6:00 p.m.

1.0 Opening of Meeting

The Warren County Board of Education met for their regular meeting on Tuesday, June 8, 2021, at 6:00 p.m. at Warren County Middle School located at 118 Campus Drive, Warrenton, North Carolina.

Roll Call

Board Members Present: Ms. Byrd, Ms. Lehman, Mrs. Long, Ms. Sims, and Mrs. Talley-Brame

Also in Attendance

Attorney Eva DuBuisson, Acting Superintendent Dr. Keedra Whitaker

1.1 Meeting Call to Order

Mrs. Talley-Brame announced the establishment of a quorum and called the June 8, 2021 Regular Board Meeting to order.

1.2 Moment of Silence

Mrs. Talley-Brame asked for a moment of silence.

2.0 Approval of Consent Agenda

2.1 Motion to Approve the Consent Agenda

Mrs. Talley-Brame called for a motion to approve the consent agenda.

Motion: A motion was made by Ms. Sims and seconded by Mrs. Long to approve the Consent Agenda.

Result: Vote passed, 5-0

2.2 Minutes for April 27, 2021 Board Work Session/Business Meeting

Recommendation: It was recommended that the Board approve the minutes from the April 27, 2021 Board Work Session/Business Meeting.

Result: Passed under consent agenda, 5-0

2.3 Minutes for May 11, 2021 Special Call Board Meeting

Recommendation: It was recommended that the Board approve the minutes from the May 11, 2021 Special Call Board Meeting.

Result: Passed under consent agenda, 5-0

3.0 Agenda for June 8, 2021

3.1 Motion to Approve the June 8, 2021 Regular Meeting Agenda

Mrs. Talley-Brame called for approval of the agenda.

Motion: A motion was made by Mrs. Long and seconded by Ms. Byrd to approve the June 8, 2021 Regular Board Meeting agenda.

Result: Vote passed, 5-0

4.0 Call for Public Comments

4.1 Call for Public Comments

Mrs. Talley-Brame called for public comments. There were no public comments.

5.0 Information Items

5.1 Warren County Schools Virtual Academy 2021-2022

Chief Academic Officer Mrs. Chelsa Jennings presented the Warren County Schools Virtual Academy plan for 2021-2022. The commitment for the virtual academy is for one year. Students that are currently being homeschooled are also eligible to enroll in Warren County Schools and attend the virtual academy. The deadline to apply is June 25, 2021. Teachers who teach in the virtual academy will only teach in the virtual academy.

5.2 Donations/Grants

Chief Finance Officer Ms. Delores Pulliam presented Donations/Grants.

As of June 1, 2021, the district has received \$78,883 in donated funds and supplies. In addition, the district schools/departments have received \$13,325.48 in grants.

Mariam Boyd's Lucy Russell received a grant from NC Outdoor Heritage Advisory Council in the amount of \$6,717.48. The funds will be used to fund an outdoor learning space.

The Child Nutrition Director, Mr. Dan Harris, received a grant from Share Our Strength's No Kid Hungry Campaign in the amount of \$15,000. The funds will be used to maximize meal services for our students.

5.3 Budget Report

Chief Finance Officer Ms. Delores Pulliam presented the Budget Report for June.

Ms. Pulliam shared in the budget report it showed the year-to-date funds received as well as the year-to-date expenditures and what the balance remaining was. The budget report is sorted by purpose codes and then it is separated by the different funds.

5.4 Warren County High School Roof

The approved FY22 budget included approval for an estimated WCHS roof repair cost of \$350,000. The FY21 budget included approval for WCHS/WCMS roof repairs estimated at \$84,396. The WCHS roof repair bidding was conducted by NCDPI and BM Roofing is the lowest bidding vendor with bid amount of \$171,717. Potentially higher cost based on construction industry increased supply costs due to limited availability.

The Board moved this to action and took it to vote.

Motion: A motion was made by Mrs. Long and seconded by Ms. Sims to approve the vendor BM Roofing at a cost of \$171,717 for roof at Warren County High School.

Result: Vote passed, 5-0

5.5 Charter Schools and Fines & Forfeitures

Chief Financial Officer Ms. Delores Pulliam presented YTD Charter Schools and Fines and Forfeitures.

Charter School	Students	YTD FY21	YTD FY20
Cross Creek Charter	36	83,922.60	64,697.33 (30)
Haliwa Saponi Charter	47	91,325.80	98,260.45 (44)
Henderson Collegiate	161	372,034.25	343,138.74 (152)
Johnston Charter Academy	1	1,804.10	2,208.10 (1)
Gaston College Prep	42	84,987.00	90,752.91 (39)
The Franklin Academy	1	2,023.50	0
KIPP Halifax College Prep	10	24,534.00	19,872.90 (10)
NC Cyber Academy	3	1,790.47	4,546.51 (6)
NC Virtual Academy	8	4,977.00	10,598.88 (6)
Oxford Preparatory HS	19	47,881.35	11,261.31 (5)
Rocky Mount Prep	5	11,214.50	6,624.30 (2)
Falls Lake Academy	2	3,153.10	2,208.10 (1)
Vance Charter	79	177,832.15	143,526.50 (65)
Youngsville Academy	5	9,686.85	4,416.20 (2)
Torch Light Academy	2	4,778.55	0
Total	421	921,945.22	*805,645.19 (366)

Budgeted \$961,543 for FY21

Currently no students are enrolled at KIPP Durham and Wake Forest Charter compared to last school year; FY20 total of \$3,532.96 and 3 students. 15% (55) increase in student count compared to last school year. \$227.55 per student except for NC Virtual and Cyber Academies which is \$79 per student. Charter Schools are paid per NC G.S. 115C-218.105(c)

Month	FY 21 Funds Received	FY20 Funds Received
June	3,485.70	4,419.56
July	2,775.60	4,825.80
August	5,717.70	6,061.23

September	2,817.45	7,339.19
October	3,783.60	4,239.00
November	4,371.75	7,528.05
December	3,199.00	4,850.10
January	2,731.05	5,252.40
February	3,591.00	9,874.95
March	10,476.90	7,681.95
April	4,820.85	2,941.65
May		
Total Received	47,770.60	54,390.28

Projected \$64,417 for FY21. Total received YTD is 15% less than last year. We receive fines & forfeitures per NC Constitution Article IX, Section 7.

Ms. Lehman commented that there was a balance in the budget that was not paid to charter schools and where do those funds go at the end of the year. Ms. Pulliam reported that those funds would go to the fund balance.

5.6 Hazardous Workplace Incentive

Acting Superintendent Dr. Keedra Whitaker presented information on employees who have physically reported to work and are incurring some amount of unavoidable risk to COVID-19 exposure. It is because of their selfless hard work and dedication to the scholars and district that we are paying a \$515.00 “Hazardous Workplace Incentive” to all employees who work 20 or more hours weekly who physically report to work. It is our belief that this incentive will increase staff morale and will bring our district one step closer to bridging both the academic and social emotional learning gaps caused by the COVID-19 pandemic. This incentive includes bus drivers and cafeteria staff.

6.0 Action Items

6.1 School Nutrition NC Procurement Alliance Bids

Child Nutrition Director Mr. Dan Harris presented to the Board that on May 11, 2021 at the 2021-2022 NC Procurement Alliance Bid Opening Warren County School Nutrition reviewed all the received Bids for Lots 1-4 (Grocery, Supplies, Produce and Snacks) and with the solo bid from Sysco/Raleigh.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Byrd to award the NC Procurement Alliance, Lot 1-4 (Grocery, Supplies, Produce, and Snacks) Bid to Sysco/Raleigh based on the outcome of reviewing the Bids with Sysco/Raleigh being a solo Bid.

Result: Vote passed, 5-0

6.2 School Resource Officer Contract

Chief Operations Officer Mr. Andre Stewart presented the School Resource Officer (SRO) Contract to the Board. The contract includes duties and responsibilities, employment and assignment, duty hours, evaluations, equipment provided by school district, the transportation of students, chain of command, insurance and indemnification, considerations, and term of agreement. The contract includes a third School Resource

Officer (SRO) for Northside K-8. The contract is not to exceed \$190,000 for the 2021-2022 school year. Warren County Schools' has received a grant for the third SRO. The school safety grant was in the amount of \$33,333.00.

Motion: A motion was made by Mrs. Long and seconded by Ms. Sims to approve the School Resource Officer (SRO) Contract.

Result: Vote passed, 5-0

6.3 Donations

Chief Finance Officer Ms. Delores Pulliam presented donations received that are over the \$500 amount and require the Boards approval.

Dr. Robin Tutor Marcom of NC Agromedicine Institute, donated 15,000 latex free disposable masks and 50 infrared thermometers. The value of this donation totals \$5,647.00.

Motion: A motion was made by Ms. Sims and seconded by Ms. Lehman to approve the Donations received as presented by Ms. Pulliam

Result: Vote passed, 5-0

6.4 Purchases Exceeding \$30,000

Chief Finance Officer Ms. Pulliam presented to the Board purchases in excess of \$30,000 that needed Board approval. The first purchase is a forklift for the transportation department. It is needed for moving large and/or heavy items. The vendor is Gregory Poole Equipment Company. The estimated cost is \$38,792.00. The second purchase is a school bus camera system. The vendor is Radio Engineering Industries. The cost is \$73,847.00. It includes 41 cameras, GPS receivers and installation. The third purchase is for Dell laptop computers. The vendor is CDWG. The cost is \$49,959. This includes 16 laptops with a three year protection plan. The laptops will be used by CTE students.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Sims to approve the three purchases presented.

Result: Vote passed, 5-0

6.5 FY22 Contracts

Chief Finance Officer Ms. Pulliam presented to the Board that any contracts for materials, equipment, or services involving expenditures in excess of \$30,000 must be approved in advance by the Board in advance unless provided otherwise in board policy. The contracts include Speech Masters Therapy, Christine Saunders and Quality Landscaping.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Byrd to approve the FY22 contracts.

Result: Vote passed, 5-0

6.6 FY22 Insurances

Chief Finance Officer Ms. Delores Pulliam presented to the board on the amounts and types of insurance that should be obtained, such as errors and omissions, general liability, boiler & machinery, real and personal property, auto liability and workers' compensation. Surry Insurance is the vendor recommended for auto insurance for vehicle and driver coverage. The Young Group is the recommended student/volunteer insurance vendor. The NC School Board Trust is the recommended Workers Compensation vendor. The Errors & Omissions/General Liability Trust Coverage (EOGL) recommended vendor is the NC School Board Trust.

Motion: A motion was made by Ms. Sims and seconded by Ms. Lehman to approve the FY22 Insurance vendors with the exception of AM Newsome Agency for afterschool activities and rentals.

Result: Vote passed, 5-0

6.7 Budget Amendment #9

Chief Finance Officer Ms. Delores Pulliam presented to the Board since budget amendment #8, we have budgeted additional state funds for PRC 013 to match the actual months of employment. We received additional federal funds; PRC 163 titled CARES ACT 2020 for \$3,178; PRC 169 titled GEER-Specialized Instructional Support Personnel for \$81,144; PRC 170 titled GEER-Supplemental Instructional Services for \$36,106; PRC 171 titled ESSER II for \$3,372,328; PRC 181 titled ESSER III for \$7,554,411. Also, PRC 305 titled Medicaid Administrative Claiming (MAC), was increased by \$2,988 to match the actual funds that we have received YTD. Lastly PRC 861 titled Building Rentals was increased by \$730 to match actual revenue received.

Motion: A motion was made by Mrs. Long and seconded by Ms. Sims to approve budget amendment #9.

Result: Vote passed, 5-0

6.8 FY22 Payroll

Chief Finance Officer Ms. Delores Pulliam presented to the Board the proposed payroll schedule for FY22 based on the approved FY22 school calendars.

Motion: A motion was made by Ms. Byrd and seconded by Ms. Sims to approve the FY22 payroll schedule.

Result: Vote passed, 5-0

6.9 Overnight Field Trip Request

Chief Operations Officer Mr. Andre Stewart presented to the Board an overnight field trip request for Warren County High School Varsity Girls Basketball Team to attend Elon University Basketball Camp June 19-20, 2021.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Byrd to approve the overnight field trip.

Result: Vote passed, 5-0

6.10 Warren County Schools Website Construction

Board Chair Mrs. Ebony Talley-Brame discussed with the Board the Warren County Schools Website. Included in the discussion was cost, who is in charge of the website and putting the website under construction to fix errors. Dr. Whitaker with work with the Executive Cabinet, do a survey to get feedback and report back to the Board.

Motion: A motion was made by Mrs. Long and seconded by Ms. Sims to approve the Warren County Schools' website designated "under construction" and it will still be up for other purposes.

Result: Vote passed, 5-0

6.11 First Reading Policy 2220

Attorney Eva DuBuisson reviewed with the Board Policy 2220 Official School Spokesperson revisions. The reason for the policy is that the Interim Superintendent is on the Board with another school system. The spokesperson would be the Board Chair during the interim period. You may also waive the second reading.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Sims to waive the second reading and approve Policy 2220 Official School Spokesperson.

Result: Vote passed, 5-0

6.12 Summer Learning Salaries

Chief Academic Officer Ms. Chelsa Jennings presented to the Board the Summer Learning Salary Package.

Salaries are as follows:

National Board Teacher or Teacher who Earned Performance Bonus (last certified year) at an hourly rate of \$40.00 with a six week bonus of \$1400.00. Teachers at an hourly rate of \$40.00 with a six week bonus of \$1200.00. Instructional/Classified staff at an hourly rate of \$20.00 with a six week bonus of \$600.00. Non-Instructional Classified/Part-Time staff at an hourly rate of \$15.00 with a six week bonus of \$300.00.

Motion: A motion was made by Mrs. Long and seconded by Ms. Byrd to approve the Summer Learning Salary Package.

Result: Vote passed, 5-0

7.0 Board Chair Announcements

7.1 June 14-18, 2021: NCSBA 2021 Summer Leadership Seminars and Policy Conference, Courtyard Marriott at Carolina Beach, NC

The Board discussed the possibility of moving the June 30, 2021 Work Session/Business Meeting to June 22, 2021 due to the year end closing.

8.0 Convene in Closed Session

8.1 Motion to Convene in Closed Session

At 7:43 p.m., Mrs. Talley-Brame called for a motion to convene in closed session.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Sims to convene in closed session to discuss confidential personnel matters and/or confidential student matters in accordance with General Statutes 143-318.11(a)(1), (a)(6), and 115C-321.

Result: Vote passed, 5-0

9.0 Reconvene in Open Session

9.1 Announcement that Board is in Open Session

At 9:28 p.m., Mrs. Talley-Brame announced that the Board was in open session.

10.0 Action on Closed Session Item(s)

10.1 Approval Personnel Report

The Approval Personnel Report was submitted for approval.

Temporary Employment

Summer Extension Learning Recovery Program Districtwide, June 14, 2021 – July 30, 2021: Folami Alston, Nancy Alston, Tanika Alston, Cecilia Aguilar, Shawanna Austin, Edith Ayala, Marion Barnes, Kellie Barrow, Lisa Bender, Alexandra Bevell, James Brown, Elton Buffaloe, Conner Carlson, Tonya Carter, Earlene Clanton, Michel Cole-Bailey, Gail Coleman, Maurice Crump, Maria Daal, Liandra Davis, Monica Davis, Carol Daye, Alopel Dixon, Jacqueline Edwards-Hall, Draxie Elswick, Chuvic Etabag, Marsha Evans, Dustin Farrell, Marchetta Grantham, Marcia Greenway, Kedwin Guillen, Donna Hahn, Issa Hawkins, Linda Haregrove, Robin Hargrove, David Hickey Jr., Shirlecia Hunt, Victor Hunt Jr., Denise Jones, Nicole Jones, Pamela Jordan, Sheila Kearney, Briana Konecke, Caleb Latham, DeAnna Lewis, Dr. Keesha Lewis, Timothy Lindsey, April Macon, Elvelon Mason, Rebecca Mason, Shimey Masters, Edward Miles, Justin Moody, Brithney Morgan, Dania Munoz, Abosede Musari, Daniela Neuling, Latonia Person, Mieya Pettitt, Gwendolyn Pierce, Amiee Richardson, Dr. Angela Richardson, Sheila Robertson, Doris Ross-Fleetwood, Denise Scott, Kia Scruggs, Shinobi Sidberry, Tomeka Sidberry, Mattie Pearl Simes, Cherita Smith, Charlene Spence, Deloris Somerville, Christen Strickland, Melvetta Taylor, Mia Taylor-Terry, Orlinda Terry, Tracy Thorpe, Wanda Thompson, Wakisha Turrentine, Oscar Vega, Latraya Vick, Alecia Walker, Kerine Waugh-Lewis, Amy Wharton, April Williams, Fatima Williams, Patricia Williamson and Shamara Wynter.

Other Personnel

Summer Feeding Program School Nutrition Districtwide, June 9, 2021 – July 31, 2021: Christopher Alston, Theotice Alston, Paula Brisson, Tracy Burchette, Jacqueline Davis, Mamie Durham, Kathleen Foster, Clara Green, Mell Jones, Rosa Jones, Brenda Kearney, Jessie Kearney, Shonea Mills, Diane Palmer, Angela Perry, Barbara Perry, Gloria Silver, Mary Williams, Janet Wright, and Louise Wright.

Vacancy List

Mariam Boyd: EC Instructional Assistant, Child Nutrition Manager, Instructional Coach/MTSS Coach, Instructional Assistant (K),
Instructional Assistant (1),
Northside: MG Science Teacher*, MG Social Studies Teacher,*

Vaughan: Exceptional Children Teacher,
WCMS: MG Math Teacher (7*), MG Math Teacher (8*),
WCHS: Dean of Students,
CO: Director of CTE / Secondary Education, Occupational Therapist, Administrative Assistant to Superintendent/Clerk to the Board, ELL Day Tutor, (2) School Health Assistants (CNA),
Maintenance: Maintenance Director,
* (Core Classroom)

Motion: A motion was made by Mrs. Long and seconded by Ms. Byrd to approve the Approval Personnel Report along with the Extra Duty Stipends as presented.

Result: Vote passed, 5-0

10.2 Approval of Interim Superintendent Qualifications Resolution

The Interim Superintendent Qualifications Resolution was presented for approval.

Motion: A motion was made by Ms. Lehman and seconded by Ms. Sims to approve the Interim Superintendent Qualifications Resolution.

Result: Vote passed, 5-0

11.0 Closing of Meeting

11.1 Adjournment

At 9:55 p.m. with all business concluded, Mrs. Talley-Brame called for a motion to adjourn the meeting.

Motion: A motion was made by Ms. Byrd and seconded by Mrs. Long to adjourn the June 8, 2021 Regular Board Meeting.

Result: Vote passed, 5-0